

[University Policy 706, Alcoholic Beverages](#)

Appendix II

UNC Charlotte Special Circumstances Approval Form

Individual or Group _____

Telephone Number of Requestor _____

Date of Event _____ Time of Event _____

Will there be a charge or fee for attendance at the event? ____ Yes ____ No

Is the event a fundraising event for a non-profit organization? ____ Yes ____ No

If Yes, name of nonprofit organization: _____

The following exceptions to Section VIII of the UNC Charlotte Alcoholic Beverages Policy (University Policy 706) are requested:

Service Request

____ Service, possession, or consumption of Spirituous Liquor, Fortified Wine, or Mixed Beverages at a Service Event in one of the following locations:

- __ Belk Gymnasium
- __ Bioinformatics Research Center
- __ Cameron Applied Research Center
- __ Halton Reading Room in Atkins Library
- __ Storrs
- __ University Foundation Building
- __ Other (Complete Alternative Event Location Request below)

Alternative Event Location Request

____ Service, possession, or consumption of Alcoholic Beverages at an event on University property other than those listed above.

Alternative Event Location Requested _____

____ Other Exception Requested:

Specify: _____

Signature of Requestor _____ Date of Request _____

THE REQUESTOR SHOULD RETURN THIS FORM TO THE CONFERENCES, RESERVATIONS & EVENT SERVICES OFFICE, ALONG WITH A COMPLETED "ACKNOWLEDGMENT OF RESPONSIBILITY" FORM. THE CONFERENCES, RESERVATIONS & EVENT SERVICES OFFICE WILL SUBMIT THIS FORM TO THE VICE CHANCELLOR FOR STUDENT AFFAIRS OR DESIGNEE FOR APPROVAL.

NOTE: ONLY THE UNIVERSITY'S CONTRACTED FOOD SERVICE VENDOR IS PERMITTED TO SERVE SPIRITUOUS LIQUOR, FORTIFIED WINE, OR MIXED BEVERAGES AT EVENTS WHERE THOSE BEVERAGES ARE PROVIDED.

THE ABOVE-REQUESTED EXCEPTIONS TO THE PROVISIONS OF THE ALCOHOLIC BEVERAGES POLICY SHALL NOT BE ASSUMED TO BE APPROVED BY THE VICE CHANCELLOR FOR STUDENT AFFAIRS OR DESIGNEE UNTIL A SIGNED COPY HAS BEEN RETURNED TO THE REQUESTOR.

Approved:

Signature of Vice Chancellor for Student Affairs or designee:

Date _____