

## REGULATIONS IMPLEMENTING

### UNIVERSITY POLICY 101.1, TUITION AND FEES PRIVILEGES FOR ELIGIBLE FACULTY AND STAFF

#### **I. UNC Charlotte Employees**

A UNC Charlotte faculty or staff member desiring to request tuition and fee waiver for courses from UNC Charlotte or any constituent institution of the University of North Carolina System must complete and submit an Application for Faculty/Staff Tuition Waiver in [Banner Self Service](#) to ensure the following:

1. The applicant's manager certifies that such enrollment will not interfere or conflict with satisfactory performance of normal employment obligations.
2. Banner verifies the applicant's employment and eligibility.
3. The University Registrar certifies that the applicant is academically eligible to enroll in the pertinent course and that there is space available in that course.
4. The Student Accounts Office maintains records of approved tuition and fee waivers.

#### **II. Employees of Other UNC Constituent Institutions**

Eligible faculty and staff members employed by another constituent institution of the University of North Carolina System who wish to enroll in courses at UNC Charlotte should contact the [UNC Charlotte Office of the Registrar](#) and the appropriate UNC Charlotte admissions office (undergraduate or graduate) and should complete the Application for Faculty/Staff Tuition Waiver using the process established by their employing institution.

#### **III. Student Services**

Employees enrolled as students under the Tuition Waiver program are not entitled to the services, facilities, activities, and programs supported by student fees. Employees using a tuition waiver to cover all courses they are registered for in a given semester are not eligible to use services such as student recreational services or student health services, or receive free student athletics tickets. Only those who pay for at least one course each semester may utilize these services and programs.

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